

Consultation Process

Early Education Programs & Head Start

Technical Assistance

November 26, 2024

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Division of Innovation and Education Excellence





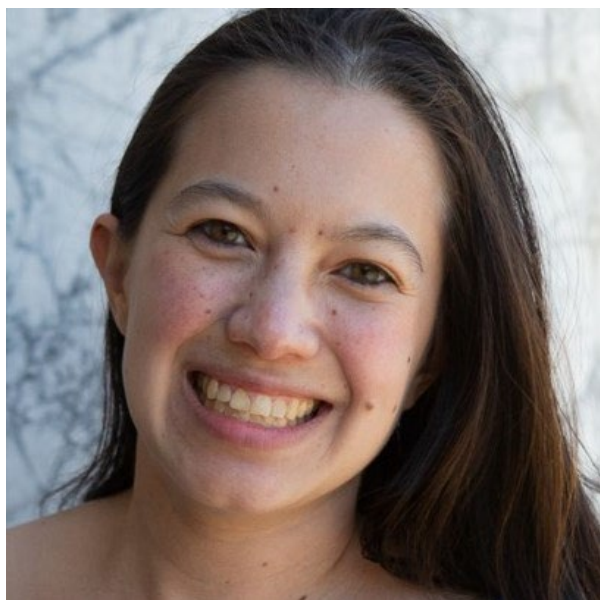
The Early Learning Team

Division of Innovation and Education Excellence



Kristen Spencer

- ASQ
- Approval to Operate
- PEG Grant Manager
- 619/Special Education



Supanika Ordonez

- TS GOLD/Assessment
- Head Start



Jayne McFarland

- EEP Grant Manager
- EEP ADM Application
- EEP Standards



Becky Moren

- Administrator

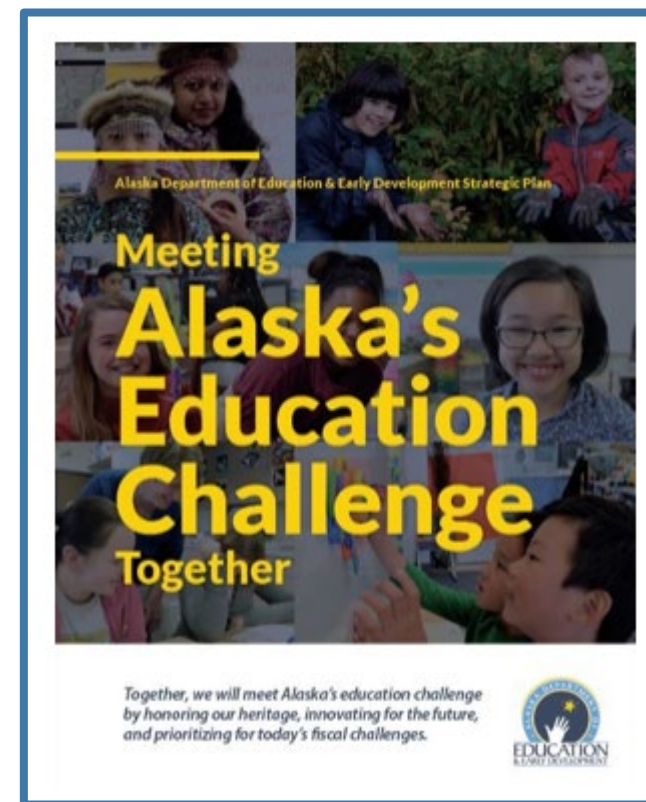
Mission, Vision, and Purpose

Mission	Vision	Purpose
An excellent education for every student every day.	All students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them. - Alaska Statute 14.03.015	DEED exists to provide information, resources, and leadership to support an excellent education for every student every day.

Strategic Priorities: Alaska's Education Challenge

Five Shared Priorities:

1. Support all students to read at grade level by the end of third grade.
2. Increase career, technical, and culturally relevant education to meet student and workforce needs.
3. Close the achievement gap by ensuring equitable educational rigor and resources.
4. Prepare, attract, and retain effective education professionals.
5. Improve the safety and well-being of students through school partnerships with families, communities, and tribes.



education.alaska.gov/akedchallenge

*Planning to apply for the Early Education Program Grant or 0.5 ADM funding?
Consultation between school districts and any Head Start agency operating within the
district is a requirement.*

Early Education Program Consultation

TECHNICAL ASSISTANCE WEBINAR

Tuesday, November 26, 9:00 a.m.

[Recording](#)

CONSULTATION FORMS AND GUIDANCE

DEED form 05-24-031

Revised Oct 2024

[hyperlink](#)



Legislative mandate

School districts will make outreach efforts and participate in collaboration with local early education programs that have been approved as *high quality*, to **facilitate resource sharing** and **to avoid duplication of services**.

HB 114: The Alaska Reads Act

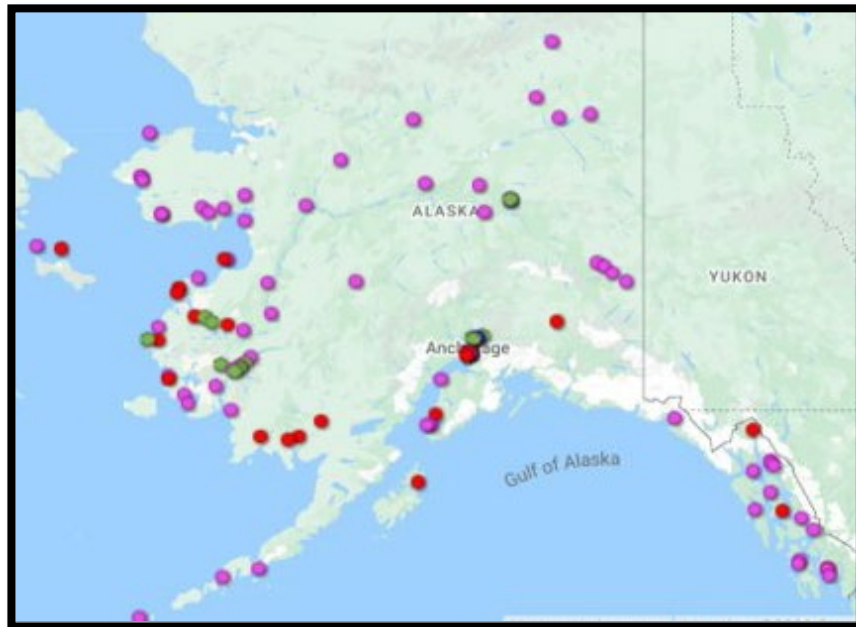
AS 14.03.410(g) Before applying for a grant under (b) of this section, a district shall, to avoid duplicate programs and facilitate resource sharing to improve early education within the district, consult with each local and tribal head start program within the district's boundaries. An application submitted under (b) of this section must include documentation establishing that the district consulted with each local and tribal head start program within the district.

4 AAC 05.60.200.(a)(6) For each program that the school district consulted with under (a)(2) of this section, an acknowledgement signed by a person with authority to act on behalf of the program stating that the district-wide early education program is not, or would not be, duplicative of an existing program and that eligible students would not be negatively affected by developing and improving a district-wide early education program.

17 Head Start & Early Head Start Programs

- Region X

- CCS Early Learning (Mat-su valley)
- Kid's Corp Inc (Anchorage)
- Rural CAP (Statewide)
- ThrivAlaska (Fairbanks)



- Region XI (Tribal Programs)

- Aleutian Pribilof Islands Association (Aleutians)
- Association of Village Council Presidents (SW Alaska)
- Bristol Bay Native Association (Bristol Bay Region)
- Central Council Tlingit & Haida (SE Alaska)
- Chugachmiut (Chugach Region)
- Cook Inlet Native Head Start (Anchorage)
- Cook Inlet Tribal Council (Anchorage)
- Council of Athabascan Tribal Governance (Interior)
- Fairbanks Native Association (Fairbanks)
- Metlakatla (Annette Island)
- Kawerak (Nome & Outlying villages)
- Kenaitze (Kenai Peninsula)
- Tanana Chiefs Conference (Interior)

Who will my district meet with?

- Refer to the list of Head Start agencies included with consultation materials
- At least one live meeting with each Head Start agency operating within the district boundaries
- Local or Tribal Head Start Director is required
- Local or Tribal Head Start program manager(s), council member(s), and board member(s) are suggested

Record of Attendance: Recorded on the Early Education Program Consultation Form

- **Required:**

- Local or Tribal Head Start Director from each Head Start agency operating within the district service area, or designee
- School District Superintendent, or designee

- **Suggested:**

- Members of the Head Start Policy Council, Tribal Council, and Head Start Board
- Head Start program manager(s)
- School district early education program administrator
- School Board Member(s)
- Principal(s)
- Parents/Families
- Child Care Programs

Consultation Meeting

- Required:
 - At least one *LIVE* consultation meeting, in person or via real-time video call
 - Meeting will be held within the 12 months prior to submitting an application
 - Formal agenda
 - Complete two forms
 - Declaration of Insufficient Programs
 - Early Education Program Consultation Form
 - Record of attendance
 - Signatures and record of agreement or disagreement
 - Collect written comments if indicated
- Encouraged:
 - Engage in thoughtful and meaningful collaboration through ongoing, routine meetings

Allow sufficient time

- Scheduling meetings, making decisions, and getting signatures takes time.
- All Head Start agencies have a procedural structure they must adhere to.
- Schedule the first meeting at least 60 days prior to application due date.



Create an agenda

- Overview of District's early education program
- Overview of Head Start's early education program
- Demonstrate need and avoid duplication of programs
 - Declaration of Insufficient Programs
 - Additional data if necessary
- Availability and sharing of resources
- Timeline for application process

Demonstrate need and avoid duplication

- Start collecting data prior to the meeting
- Record data on the *Declaration of Insufficient Programs* form
- Discuss data at the meeting
- Submit the form and additional narrative or data, if needed.

DECLARATION OF INSUFFICIENT PROGRAMS



School District: _____

Purpose:

- 1) Demonstrate that an insufficient number of children are enrolled in high-quality early education programs.
- 2) Avoid duplication of existing high quality early education programs (i.e. Head Start).

Instructions:

- Enter data in each column of the table as described in the [Early Education Program Consultation Guidance](#).
- List every school with an early education program classroom within its service area, either operated by the District or Head Start. Include schools where the District plans to operate an early education program classroom.
- Head Start service areas may not align directly with school service areas. In this case, use additional lines as needed to ensure that Head Start preschool classroom enrollment and kindergarten enrollment is recorded on the table.
- All columns must be completed even if no Head Start program operates within the school or district service area.

1. Elementary School and Community	2. Number of Kindergarteners from last enrollment count	3. Head Start agency operating in the school service area	4. Current number of 4- and 5-year-old children enrolled in a Head Start preschool classroom within the school service area	5. Number of 4- and 5- year-old children on waitlist for a Head Start classroom
<i>Example: Jeffery A Bader School, Holy Cross</i>	10	TCC	0	0
<i>Example: Kake Elementary, Kake</i>	10	RuRAL CAP	10	0

The applicant or Head Start may submit additional narrative to describe the current landscape of early education programming within the district and to explain how the proposed school district program does or does not duplicate or supplant the current Head Start program. See the [Early Education Program Consultation Guidance](#) for more detail.

Signatures and Agreement or Disagreement: recorded on the Early Education Program Consultation Form

Agree: The early education program operated by the District is not, or would not be, duplicative of an existing Head Start program. And, students eligible for Head Start would not be negatively affected by developing and improving the district program.

- Required:
 - Dated signatures of the Head Start Director and District Superintendent (or designees)
 - Head Start Director and District Superintendent (or designees) mark agree or disagree
 - Each person who disagrees will submit a written statement describing their position
- Optional:
 - All participants provide a signature and mark agree or disagree
 - Any participant may submit a written statement to further clarify or describe their position

EARLY EDUCATION PROGRAM CONSULTATION FORM



School District: _____

Meeting date: _____

Head Start Agency(s): _____

Meeting Location: _____

- Purpose:**
- 1) Ensure collaboration between school district and local or tribal Head Start agencies.
 - 2) Avoid duplication of existing high quality early education programs (i.e. Head Start).

Directions:

- Enter data in each column of the table as described in the [Early Education Program Consultation Guidance](#).
- Each participant will mark agree or disagree.
 - Agree:** Indicates that the early education program operated by the District is not, or would not be, duplicative of an existing Head Start program and that students eligible for Head Start would not be negatively affected by developing and improving the district's program.
 - Disagree:** Indicates that the District's early education program is, or would be, duplicative of an existing Head Start program and/or the students eligible for Head Start would be negatively affected by developing and improving the district's program.
- All participants are invited to submit written comments to clarify their position. Participants marking disagree are strongly encouraged to submit written comments.
- Add additional lines as needed to record attendance.

Signature	Printed Name	Role	Date	EOP Program does not duplicate current Head Start Program.	Comments Attached
		*Head Start Director, or <u>designee</u> (REQUIRED)		*Agree <input type="checkbox"/> *Disagree <input type="checkbox"/>	<input type="checkbox"/>
		*District Superintendent, or <u>designee</u> (REQUIRED)		*Agree <input type="checkbox"/> *Disagree <input type="checkbox"/>	<input type="checkbox"/>
				Agree <input type="checkbox"/> Disagree <input type="checkbox"/>	<input type="checkbox"/>
				Agree <input type="checkbox"/> Disagree <input type="checkbox"/>	<input type="checkbox"/>
				Agree <input type="checkbox"/> Disagree <input type="checkbox"/>	<input type="checkbox"/>

*Signatures and agreement or disagreement of the Head Start Director and District Superintendent, or their designees, are required.

Additional Comments/Information

- Required:
 - Each person who disagrees will submit a written statement describing their position.
- Optional:
 - Any participant may submit a written statement to further clarify or describe their position.
 - District or Head Start may submit additional narrative or data to supplement the Declaration of Insufficient Programs form.


What if no Head Start agency operates within my District?

- Submit the Declaration of Insufficient Programs form
- Write “none” or “0” in columns three, four, and five

What if multiple Head Start agencies operate within my District?

- Submit **one** Declaration of Insufficient Programs form
- Districts choose whether to meet with all agencies at the same time or in individual meetings





FY26 Application for Early Education Program Approval and 0.5 ADM/Formula Funding

Now Available: [Intent to Apply](#)

Technical Assistance Webinar:

December 3, 9:00. [Registration required](#)

December 5, 1:00. [Registration required](#)

Due Date:

May 15, 2025

Optional: Early review of Consultation

January 31, 2025

email jayne.mcfarland@alaska.gov to continue using last year's application



A circular inset image on the left side of the slide shows a child's hands building with colorful blocks. The child is wearing a pink sweater. The blocks are in various colors including yellow, blue, red, green, and orange. The child is placing a yellow block on top of a blue block. The background is blurred, showing a yellow object and a white object.

FY26 – FY28 Early Education Program Grant Application

The purpose of the Alaska Reads Act Early Education Program Grant is to provide funding and resources for a three-year period so districts can develop or improve an early education preschool program.

**Anticipated release:
December 2024**

**Anticipated Due Date:
February 28, 2025**

**Optional: Early review of Consultation
January 31, 2025**



Contact Information

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Education.Alaska.gov/earlylearning



Stay Connected



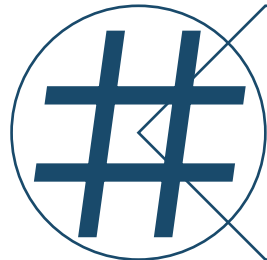
Website

- education.alaska.gov



Phone

- Main Line: (907) 465-2800
- Teacher Certification: (907) 465-2831



Social Media

- @AlaskaDEED